



MARGARET RIVER

Independent SCHOOL

EST. 1982 AS NYINDAMURRA FAMILY SCHOOL

10890 Bussell Hwy, Forest Grove WA 6286 T/F: 08 9757 7515 office@mris.wa.edu.au www.mris.wa.edu.au ABN: 14 254 816 486

DRAFT MINUTES OF ANNUAL GENERAL MEETING 2022

Held 9.30am Sunday, **27 March 2022** at the Margaret River Tennis Club

Meeting Opened at: 9.45am

1. WELCOME

The Chairperson, Jessica Worrall, welcomed all attendees.

2. APOLOGIES & ATTENDANCE

a. Apologies:

Nicola Anastas, Brett Huntly; Liam Ivandich; Cass Jury; Amiee Langlois; Tim Langlois; Joh McKinney; Kristy Robinson (Kristy Robinson & Cass Jury had appointed John McKinney as proxy, who at last moment became an apology)

b. Attendance:

Robert Astromsky; Laura Bailey; June Cunningham + proxy for *Melissa White*; David Doyle; Enid Gelden; Clare Gleeson; Jacki Hardy + proxy for *Josh Hardy, Lydell Huntly*; Belinda Heussenstamm + proxy for *Adam Acosta, Karl Heussenstamm, Lottie StClair-Ford, Annie McFee*; Kiri James; Ann Murray; Amy Penrose; Anita Pettit; Jarrad Pettit; Wendy Roediger; Simone Taplin + proxy for *Fiona Jones, Zoe Sakharova, Jaz Turner*; Galatee Underwood + proxy for *Bridgette Byrne, Alex Brooks, Claudia Gant, Crispin Underwood*; Jessica Worrall + proxy for *Beth Dowling*

17 + 16 proxies, confirmed 12% attendance

Chairperson introduced attendees to each other.

Note: As per 2019 Constitution 12.f.i. "At any AGM and Special General meetings, a quorum shall be ten percent (10%) of voting members..." which is 26 for 2022 AGM.

3. CONFIRMATION OF PREVIOUS MINUTES

Motion 3.1: Accept the Minutes of 28 March 2021 as a true and accurate record of the 2021 AGM.

Moved: Belinda Heussenstamm **Seconded:** Galatee Underwood All in favour, motion passed.

4. REPORTS

2021 MRIS Annual Report includes:

- Reports from the Chairperson, Principal, Treasurer including the presentation of the 2021 Audited Accounts, the Secretary, Parent Body Representative and Portfolio Holders.
 - o Prior to meeting Beth Dowling handed over discussion re Finance Report to June Cunningham.
 - o Secretary apology, no presentation on this report
 - o No presentation on Parent Body report
- Sub Committee Reports
 - o No sub committee report presentations
- Update on 2021-2025 Strategic Plan
- Update on 2021 Parent Survey.

Electronic Draft Annual Report was available via School Stream and the website from 23 March, paper copies were available at the AGM and from the office.



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Motion 4.1: The 2020 MRIS Annual Report be accepted.

Moved: Clare Gleeson **Seconded:** Laura Bailey All in favour, motion passed.

5. GENERAL BUSINESS

5.1. Setting of membership fees

Motion 5.1: Membership fees for parents of guardians of students and students be considered as the tuition fees, all other membership fees shall be set at \$1.00pa

Proposed: Beth Dowling **Seconded:** Jessica Worrall All in favour, motion passed

Rationale: Under the constitution (section 4 and 5) membership is automatically conferred on parent of guardians of students, staff, and students (under 18s are without voting rights), otherwise membership should be applied for. Membership fees are to be determined at the AGM. As we would like to encourage some wider community involvement (e.g. past students or parents) we should set a nominal fee only.

5.2. Request for Sub-committee membership

The structure of Sub-committees was explained and a request for additional members made.

5.3. Any other business

Nil

6. ELECTION OF GOVERNING BODY OFFICERS

The Governing Body consists of up to 12 members and includes the following officers:

Chairperson and Secretary - 2 year term (elected in even years)

Treasurer and Parent Body representative - 2 year term (elected in odd year)

Deputy, Heads of Portfolios and General Members - Annual terms

The principal of the school is a non-voting member of the GB.

(Current Portfolios are: Alumni, Building & Infrastructure, Communications & Marketing, Policies & Procedures)

Note that the two year term of the **Treasurer** (Beth Dowling) and **Parent Body Rep** (Jacki Hardy) continue this year.

The following nominations were received for 2022:

Chairperson: Jessica Worrall (nominated by Lydell Huntly)

Reason for accepting the nomination: "As a parent at MRIS from 2009-2016, I value the holistic education my child received and see the fantastic foundation it provided. I have enjoyed contributing to School through the GB for 8 years as Treasurer and then for 4 years as Chairperson. During that time our small family school has seen many changes as it has grown and the world has become increasingly regulated world. The challenge then and now is in retaining what makes our School so unique. I would be pleased to continue as Chairperson and guide our School through another re-registration period. My involvement with MRIS, together with experiences gained as a small business owner, 20 years as an engineer and in a multitude of community groups demonstrate I have the background, skills and commitment for this role."

Recommendation by the GB: Accept

Secretary: nil

Deputy Chairperson - Lydell Huntley (nominated by self)

Reason for accepting the nomination: "As an ongoing GB member I feel I have the passion the school and it's governance. I have the time and energy to be part of the volunteer team who work to support good outcomes for children, staff and families."

Recommendation by the GB: Accept

Alumni - Robert Astromsky (nominated by Jessica Worrall)

Reason for accepting the nomination: "To stay on the GB to provide continuity another alumni representative can be found."

Recommendation by the GB: Accept



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Buildings & Infrastructure - John McKinney (nominated by self)

Reason for accepting the nomination: "After being involved in the GB for 1 year I feel I still have the ability to contribute to the governance of the school and if successful, look forward to helping with building and infrastructure planning."

Recommendation by the GB: Accept

Communication & Marketing - Belinda Heussenstamm (nominated by self)

Reason for accepting the nomination: "?I have enjoyed being on the Governing Body the last few years and have learnt so much about the governance of the school. I look forward to learning more and continuing in this role.?"

Recommendation by the GB: Accept

General Member: Enid Gelden (nominated by self)

Reason for accepting the nomination: Prior to being a business owner, I worked in the private education system, mostly in ESL and bridging colleges. I have experience in compliance and the requirements that education providers need to follow in order to meet national standards. I am a hard-worker, and would happily provide any administrative or other support as required. I also love the school, and all the positives we are seeing in our son since starting at MRIS, and would like to provide support to the school in return.

Recommendation by the GB: Accept

General Member: Clare Gleeson (nominated by self)

Reason for accepting the nomination: "To offer my legal, compliance and dispute resolution skills to the GB and school generally."

Recommendation by the GB: Accept

General Member: Simone Taplin (nominated by self)

Reason for accepting the nomination: "To be part of a team that works together for the interest of the students. Being actively involved in the direction and activities of the school."

Recommendation by the GB: Accept

Motion 6.1: All nominees are elected unopposed.

Moved: Jessica Worrall **Seconded:** Galatee Underwood All in favour, motion passed.

7. THANKS & CLOSE

All 2021 GB members are thanked for their service and contributions over the last year.

Thanks are due to retiring member:

Michael Gourlay who served for 3 years, 2 years as Secretary.

Thank you also to the Principal & her staff for their attention & care in 2021. Thank you to all those families, students & volunteers who have supported MRIS through 2021.

Meeting Closed at: 10.39am