



MARGARET RIVER

Independent SCHOOL

EST. 1982 AS NYINDAMURRA FAMILY SCHOOL

MINUTES OF SPECIAL GOVERNING BODY MEETING

To be Held on Monday **26 August 2024 @ 5.30 PM** at the School or via Zoom

Regular reports are not required for this special meeting.

Reminder to consider with each decision: HSE, risk management, child safety & wellbeing

1. OPENING OF MEETING & ATTENDANCE– *Meeting delayed by 1 week to 26/08/24.*

Meeting opened at: 17:30

Chair: Jessica Worrall

Minutes: Digby Fleming

a. Present: Paul Chamberlain, Beth Dowling, David Doyle, Digby Fleming, Sam Ford, Wendy Roediger, Kelly Thomson, Jessica Worrall

b. Attending:

c. Apologies: Bridgette Byrne, Clare Gleeson, George Firth, Simone Taplin

d. Absent:

Members: Bridgette Byrne, Paul Chamberlain, Beth Dowling, David Doyle, Clare Gleeson, George Firth, Digby Fleming, Sam Ford, Wendy Roediger, Simone Taplin, Kelly Thomson, Jessica Worrall

2. DECLARATIONS OF CONFLICT OF INTEREST

3. WALK THE SCHOOL (~30min) (Jessica+Todd)

FOR INFO only

3.1. MRIS Masterplan 2017 with completed item highlighted- Reviewed.

4. REVIEW OF INPUTS INTO THE ANNUAL BUDGET (~1hr) (J Worrall and B Dowling)

4.1. Discussion of MRIS Wishlist (~30min)

- Wishlist Items 2024 – for review
- Wishlist Items 2023 - Closed/Completed - for information
- MRIS Business Plan 2021-2025 – for information
- MRIS Masterplan 2017 with completed item highlighted- Reviewed.
- MRIS Strategic Plan 2021-2025 - Reviewed.
- MRIS Budget 2024 V2 March 24 - Operating Statement – Reviewed.
- MRIS Budget 2024 V2 March 24 - Position after capital program – Reviewed.
- MRIS Budget 2024 V2 March 24 – CAB or Working Capital Reviewed.

4.2. Discussion of Salaries (to be tabled) (~10min)

- PC declared a COI.

4.3. Discussion of fees including parent hours (~10min)

4.4. Reply to query minutes dated 17 June 2024

5. STRATEGIC REVIEW / DISCUSSIONS

5.1. TBA

6. ANY OTHER BUSINESS

6.1. Email 23/08/2024 re. June Cunningham handing back Outdoor Furniture Project to B&I team.

6.2. Email 26/08/2024 re. Nigel Briggs webinar on Reportable Conduct Scheme forwarded to GB Members.

6.3. Review of Previous Minutes

MINUTES OF SPECIAL GOVERNING BODY MEETING

6.3.1. 2024 07 29 Draft Minutes GB Meeting.

Motion: Accept minutes of GB meeting 29 July 2024 with post meeting note.

Moved: David Doyle, Seconded: Paul Chamberlain, All in favour - Approved

6.4. NGS Notice of New School – Advance Determination

7. NEXT MEETING & DATES OF NOTE - Refer to GB calendar 2024.

7.1. Next GB meeting **9 Sep** at 17:30.

8. CLOSE OF MEETING

Meeting closed at 20:45